

**Langley Adams Library
Board of Trustees
Meeting Minutes 09/08/15**

Attendance: Elizabeth Burton, Barbara Gauvin, Ann McAnn, Kathleen Prunier, Laurel Puchalski

Meeting was called to order at 6:02 p.m.

- ❖ Call to order
- ❖ No public present. No recording of meeting.
- ❖ Correspondence
 - o No information has been received from former Treasurer Carlos Del Castillo regarding treasurer's reports or on evaluation summation
 - o K. Prunier reported that Selectman and Library Liaison Ed Watson has suggested that Trustees ask the Selectmen at this evening's meeting to ask Town Counsel to clarify roles of the Trustees versus the role of staff and the Town.
- ❖ Election of Officers
 - o K. Prunier made the motion, seconded by L. Puchalski (under "rule of necessity") to elect the following slate of officers. Unanimously approved.

Chair	Elizabeth Burton
Vice Chair	Ann McAnn
Secretary	Laurel Puchalski
Treasurer	Barbara Gauvin
- ❖ Discussion on protocol for amending Executive Session of 8/17/15 meeting was tabled as no information has been received from former Chair AnnMarie Wilson Crockett.
- ❖ Minutes
 - o Minutes of 8/26/15 are on Googledocs and unable to be accessed at the time of meeting. Will be approved at next meeting.

- o K.Prunier made the motion to accept the minutes of 9/2/15, seconded by B.Gauvin and unanimously approved, with amendments. (see attached)
- ❖ Open positions
 - o Adult Services position - former employee is interested in returning to the position
 - o Library Director Search Committee to be formed (E.Burton, A.McAnn volunteered. Will ask Selectman Ed Watson, Lee Thomas and Mary-Lou Costello to join committee.
 - o K.Prunier made the motion, seconded by L.Puchalski and unanimously approved that the position be posted by Search Committee.
- ❖ Warrant / Payroll process
 - o L.Puchalski made the motion to have K.Prunier work with staff member to prepare payroll and B.Gauvin work with staff member to prepare warrants and budget reports in absence of a Director. Motion was seconded by A.McAnn and approved unanimously.
- ❖ Other
 - o Agenda item for next meeting: Disaster training
 - o Next meeting: 9/21/15, 7:00 p.m., Langley Adams Library Meeting Room
- ❖ Intermission to attend Selectmen's meeting. Reconvened @ 7:40 pm
- ❖ Discussion regarding Selectman's recommendation that Trustees meet with Trustees who have recently resigned and who are interested in returning to the BOT to prepare questions for Selectmen's Secretary to be brought to Town Counsel regarding clarification of bylaws, roles, and responsibilities. Trustees to bring their questions for clarification to next meeting
- ❖ Adjourned 8:00 pm

Respectfully submitted, Laurel Puchalski, Secretary